



Destination Planning Corporation • Phone 904-249-3729 • Fax 904-249-3728 • E-mail reservations@destinationplanning.com  
Mailing Address: 3161-1 St. Johns Bluff Road • Jacksonville, Florida • 32246

**PASSENGER & BILLING INFORMATION**

*\*Please Print Legibly*

Passenger First Name \_\_\_\_\_ MI \_\_\_\_\_ Last Name \_\_\_\_\_

**BILLING** Street Address or P.O. Box Number \_\_\_\_\_

**BILLING** City \_\_\_\_\_ State/Province \_\_\_\_\_ Zip/Postal Code \_\_\_\_\_ Country \_\_\_\_\_

Organization/Firm \_\_\_\_\_ Business Phone Number (\_\_\_\_) \_\_\_\_\_

Fax Number (\_\_\_\_) \_\_\_\_\_ Travel Contact Phone Number (\_\_\_\_) \_\_\_\_\_

E-mail Address \_\_\_\_\_ (To which voucher(s) will be sent)

Number in Party \_\_\_\_\_ Additional Passenger Names (more than 3, please use separate form): \_\_\_\_\_

**FLIGHT INFORMATION** *\*For guests arriving or departing on different flight than one(s) listed below, please use separate form.*

**Arrival & Departure Transportation**     **Arrival Transportation ONLY**     **Departure Transportation ONLY**

Arrival Date \_\_\_\_\_ Airline \_\_\_\_\_ Flight # \_\_\_\_\_

Flight Arrival Time \_\_\_\_\_ AM/PM    Origin Airport \_\_\_\_\_    Arrival Airport \_\_\_\_\_

Departure Date \_\_\_\_\_ Airline \_\_\_\_\_ Flight # \_\_\_\_\_

Flight Departure Time \_\_\_\_\_ AM/PM    Departure Airport \_\_\_\_\_

**Notes/Requests** (i.e. dropping off rental car, require seatbelts, infant car seat, etc.) \_\_\_\_\_

**Private Town Car** (1-3 passengers / luggage space permitting)

**Rate:** \$120.00 per vehicle/each way + \$7.00 for airport parking on all arrivals

- Pricing is **Inclusive** of parking, gratuity, service fees and any applicable taxes.
- Rates based on one-way transfer from Jacksonville International Airport to The Renaissance Resort at World Golf Village.

**PAYMENT INFORMATION** *\*Destination Planning Corporation requires full prepayment to confirm ALL transportation reservations.*

Please make your payment with one of the following credit cards: (Please PRINT legibly)     Please FAX me this CC receipt

Credit Card:     AMEX     Discover     MasterCard     VISA

Card Number \_\_\_\_\_    Expiration Date \_\_\_\_\_    Security Code \_\_\_\_\_

Cardholder's Name \_\_\_\_\_    Cardholder's Signature \_\_\_\_\_

I authorize Destination Planning Corporation to charge my credit card for the reservation listed above. I understand that if my reservation is not cancelled within 24 hours of the scheduled pickup time or if I do not show up for my transportation reservation, full charges will apply. For cancellations, please call DPC office at 904-249-3729. If you are calling outside of regular business hours M-F 8:30am – 5:30pm EST, please call Anne Urban at 904-699-8704. Please note a \$20.00 fee will apply to ALL cancellations.

**CONFIRMATION INFORMATION**    *\*Please make sure your e-mail address above is legible!*

You will receive an e-mail of your arrival and or departure voucher. This voucher will be complete with your arrival & or departure instructions, an assigned Hotel Departure Time. **PLEASE PRINT YOUR ARRIVAL AND OR DEPARTURE VOUCHER & BRING WITH YOU!**

- o **Arrival Instructions:** Proceed to the "Ground Transportation Booth" located on north end of baggage claim area outside of Baggage Carousel # 1. Notify agent you are booked with The Renaissance Resort at World Golf Village through Destination Planning Corporation and they will connect you with your driver.
- o **Departure Instructions:** Please have all baggage with you at the convention center entrance of the Renaissance Resort at the World Golf Village at the Hotel Departure Time provided.

**Reservation form should be completed in full and faxed or e-mailed to Destination Planning Corporation no later than 72 hours prior to reservation time. Reservations inside of 72 hours must be called in & a copy of the reservation faxed. CONFIRMATIONS WILL BE RETURNED WITHIN 7 DAYS OF ARRIVING FLIGHT.**