



Destination Planning Corporation • Phone 904-249-3729 • Fax 904-249-3728 • E-mail reservations@destinationplanning.com
Mailing Address: 3161-1 St. Johns Bluff Road • Jacksonville, Florida • 32246

PASSENGER & BILLING INFORMATION

**Please Print Legibly*

Passenger First Name _____ MI _____ Last Name _____

BILLING Street Address or P.O. Box Number _____

BILLING City _____ State/Province _____ Zip/Postal Code _____ Country _____

Organization/Firm _____ Business Phone Number (____) _____

Fax Number (____) _____ Travel Contact Phone Number (____) _____

E-mail Address _____ (To which voucher(s) will be sent)

Number in Party _____ Additional Passenger Names (more than 3, please use separate form): _____

FLIGHT INFORMATION **For guests arriving or departing on different flight than one(s) listed below, please use separate form.*

Arrival & Departure Transportation **Arrival Transportation ONLY** **Departure Transportation ONLY**

Arrival Date _____ Airline _____ Flight # _____

Flight Arrival Time _____ AM/PM Origin Airport _____ Arrival Airport _____

Departure Date _____ Airline _____ Flight # _____

Flight Departure Time _____ AM/PM Departure Airport _____

Notes/Requests (i.e. dropping off rental car, require seatbelts, infant car seat, etc.) _____

SHUTTLE SCHEDULE **Airport Departure time must allow at least 30 minutes after flight arrival time to claim luggage & walk to shuttle.*

**When selecting a Hotel Departure time, please allow at least 2.5 hours prior to flight time.*

Please circle your selection(s): **Depart Airport to go to Resort: 7:30 AM 10:30 AM 1:30 PM 4:30 PM 7:30 PM**
Depart Resort to go to Airport: 6:00 AM 9:00 AM 12:00 PM 3:00 PM 6:00 PM

Airport Shuttle Rate: \$75.00 per passenger/each way

- Pricing is **Inclusive** of parking, service fees and any applicable taxes and is subject to change for 2009.
- Rates based on one-way transfer from Jacksonville International Airport to Renaissance Resort at World Golf Village.
- Transportation Dispatch will combine passengers arriving at the same time in your group in best fit vehicles.

PAYMENT INFORMATION **Destination Planning Corporation requires full prepayment to confirm ALL transportation reservations.*

Please make your payment with one of the following credit cards: (Please PRINT legibly) Please FAX me this CC receipt

Credit Card: AMEX Discover MasterCard VISA

Card Number _____ Expiration Date _____ Security Code _____

Cardholder's Name _____ Cardholder's Signature _____

I authorize Destination Planning Corporation to charge my credit card for the reservation listed above. I understand that if my reservation is not cancelled within 24 hours of the scheduled pickup time or if I do not show up for my transportation reservation, full charges will apply. For cancellations, please call DPC office at 904-249-3729. If you are calling outside of regular business hours M-F 8:30am – 5:30pm EST, please call Anne Urban at 904-699-8704. Please note a \$20.00 fee will apply to ALL cancellations.

CONFIRMATION INFORMATION **Please make sure your e-mail address above is legible!*
You will receive an e-mail of your arrival and or departure voucher. This voucher will be complete with your arrival & or departure instructions, an assigned Hotel Departure Time. **PLEASE PRINT YOUR ARRIVAL AND OR DEPARTURE VOUCHER & BRING WITH YOU!**

- **Arrival Instructions:** Proceed to the "Ground Transportation Booth" located on north end of baggage claim area outside of Baggage Carousel # 1. Notify agent you are booked with The Renaissance Resort at World Golf Village Shuttle and they will connect you with your driver.
- **Departure Instructions:** Please have all baggage with you at the Convention Center Entrance of The Renaissance Resort at World Golf Village at the Hotel Departure Time provided on the Shuttle Schedule.

RESERVATION FORM SHOULD BE COMPLETED IN FULL AND FAXED OR E-MAILED TO DESTINATION PLANNING CORPORATION NO LATER THAN 24 HOURS PRIOR TO RESERVATION TIME. RESERVATIONS INSIDE OF 24 HOURS MUST BE CALLED IN & A COPY OF THE RESERVATION FAXED. CONFIRMATIONS WILL BE RETURNED PRIOR TO ARRIVING FLIGHT.